

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Montevallo City Hall
Minutes**

**Regular Meeting
October 11, 2021
1:00 p.m.**

Members Present: Reed Prince (Zoom), Sonya Swords, Mark Richard
Staff Present: Susan Hayes (Zoom), Trey Gauntt (Zoom)
Others Present: Steve Gilbert, City of Montevallo; Gina LeCroy, Shelby County (Zoom);
Facebook live-stream

The meeting was called to order at 1:00 pm by Chairman Prince. Ms. Swords, Mr. Richard and Chairman Prince were in attendance creating a quorum. A notice for this meeting was posted on September 24, 2021.

Mr. Richard made a motion to approve the minutes from the September 13, 2021 meeting. The motion was seconded by Ms. Swords. The motion was approved by a vote of three (3-0), with Ms. Swords, Mr. Richard and Chairman Prince voting in favor.

Chairman Prince asked for an update on outstanding projects. Mr. Gilbert stated the Highway 25 Sidewalk project is progressing. He stated that there would be some updates that would need to be provided to ALDOT in November. The engineering that was required to be done by September 30th is complete and the invoices have been given to Mrs. Hayes. He stated the project should be let for construction in the first quarter of next year if not before.

Mr. Gilbert stated that there was a delay in delivery of the wire for the security camera for the Dailey Park restroom. The wire should be delivered and the camera installed on October 11th. He stated that if it wasn't, they would proceed in installing the interior ceiling and do the camera install later. Mr. Gauntt stated that the building will be ready for electrical service by Friday, October 15. Mr. Gilbert stated that he would check on whether or not the City would be backfilling around the site and doing the seeding and mulching. Mr. Gauntt stated that the County would put the fence back up once all other work has been completed.

Mr. Richard stated that the Sims House project was still moving forward and they hoped to put it out for bid in mid-October.

Chairman Prince stated that the loan had been approved and money allocated for the sale of the Coach Company/Turner Property. The bank is working to set up a closing date and the goal is the end of October. A Memorandum of Agreement to sell the property is being drafted that will need to be signed by the County Manager, the Mayor and the President of the University of Montevallo. Chairman Prince asked that Ms. Swords make sure that the sale is approved by the City Council.

Mr. Prince asked about the status of the Montevallo High School gym floor. Ms. Swords stated the Council discussed the project at the last meeting and they all support it. Mr. Richard stated he met with the principal and head coach and they informed him they want to install rolls of rubber flooring in the weight room and sand and refinish the gym floor. Ms. Swords stated that a quote had been received for \$30,000 for the work. Mr. Gauntt stated that all public works law needs to be followed in purchases for the project. Mr. Gilbert stated that the City would take the lead on the contract. Mr. Richard made a motion to approve the \$30,000 funding provided that three quotes are obtained and proper paperwork is done to follow public works law. Ms. Swords seconded the motion. The motion was approved by a vote of three (3-0), with Ms. Swords, Mr. Richard and Chairman Prince voting in favor. Chairman Reed stated that the paperwork would need to be expedited because the school wants the work to be done while the students are out for the holidays.

Ms. Hayes stated that she had emailed the September 30th financial package. She also stated that the audit began October 11 and the letter of responsibilities of the MDCD board had been emailed to the members. A final written report will be issued once the audit is over.

Ms. Hayes stated that she will be sending invoices to each partner for their portion of administrative costs.

The next regularly scheduled meeting will be Monday, November 8, 2021 at 1:00 pm in the Council Chambers at Montevallo City Hall. The meeting will be streamed on Facebook live and the Zoom login will be provided for the meeting.

There being no further business, Mr. Richard made a motion to adjourn. The motion was seconded by Ms. Swords. The motion was approved by a unanimous vote of three (3-0), with Ms. Swords, Mr. Richard and Chairman Prince voting in favor, the meeting of October 11, 2021 was adjourned at 1:47 pm.

Regina Ashmore
Recording Secretary

Reed Prince, Chairman
Montevallo Development Cooperative District